

**USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 25 APRIL 2008**

I. UFC ISSUES:

A. The CFO/Civil Reports Division staff submitted the Final 2nd Quarter, FY 2008 Civil Works Balance Sheet, Statement of Net Cost, Statement of Changes in Net Position, Statement of Budgetary Resources, and the 25 accompanying footnotes. We also completed a variance analysis for the statements and footnotes. This analysis is prepared for specific lines on the statements and footnotes with a variance of +/- 10% and/or 2% of total assets. We responded to questions and requests for information from the DFAS Agency-wide compilation team and the Office of the Under Secretary of Defense Comptroller (OSD-C). We completed the 2nd Quarter, FY 2008 Federal Agencies Centralized Trial Balance System (FACTS II) budgetary reporting and the Monthly Receivable Report.

B. We participated in a teleconference with DFAS and Treasury regarding the Treasury Offset Program (TOP). The meeting was hosted by Rita Bratcher, Assistant Commissioner of Debt Management Services, Department of the Treasury. In this meeting, Treasury commended USACE and stated that they wished all Federal agencies would automate their TOPS like the Corps of Engineers.

C. We responded to a data call from DFAS Indianapolis requesting detailed transactions to support FMS 97X8242 reported on the DELMAR 302 reports between 2002 and 2007. This request was for the DoD IG audit on FMS transactions from 2002 to 2007 related to Global War on Terrorism (GWOT). We also responded to a request from DFAS Indianapolis for explanations of variance between 2nd quarter FY07 and 2nd quarter FY08 on Construction in Progress (CIP).

D. We participated in the Kick-Off Foreign Military Sales (FMS) Program Teleconference to discuss ongoing issues in the USACE FMS community. Items discussed included the process of how the letter of request goes through USACE and the Defense Security Cooperation Agency (DSCA), the USACE FMS process, the Defense Security Assistance Management System (DSAMS) class to be held in May 2008, and FMS admin funding. These meetings will be held monthly to keep the FMS community continually informed.

E. We participated in a teleconference with USACE (CERM-B) to discuss more streamlined procedures for CEFMS master table maintenance. A decision was made to include the Finance Center on HQUSACE requests to DFAS for new appropriations to be entered into PBAS and the DFAS edit tables. Upon approval from DFAS, the Finance Center will input the new appropriation into the CEFMS master tables.

F. Members of the Cash and Military Reports Division participated in the Monthly Partnership Teleconference with DFAS Indianapolis and other field sites to discuss ongoing issues for departmental reporting. Items discussed included the use of Element of Resource (EOR) codes 255X and 255Y, beginning balance updates, and accounting station metrics updates to include the abnormal balance report and footnotes.

G. The UFC Travel Division is currently processing PCS vouchers received 08 Apr 08.

H. Contract personnel visited the UFC from 21 Apr - 2 May 08 to test the IATS system changes.

II. ACCOUNTING OPERATIONS:

A. NUMBER AND LOCATION OF ONBOARD PERSONNEL

LOCATION	ONBOARD
MILLINGTON:	211
HUNTSVILLE:	21
USACE HQ:	1
TOTAL:	233

B. DISBURSING WORKLOAD DATA

PAYMENT	CURRENT MONTH	YEAR TO DATE
	01-22 Apr	01 Oct-08 Apr 08
CHECKS:		
CHECKS ISSUED	4732	43871
PERCENT OF TOTAL	5%	6%
DOLLAR AMOUNT	\$44,981,003	\$589,380,793
EFT:		
TRANSFERS MADE	46181	367052
PERCENT OF TOTAL	95%	94%
DOLLAR AMOUNT	\$1,744,560,610	\$13,788,361,511

*percentages adjusted for utility checks which do not have to participate in EFT

III. CEFMS:

A. We updated CEFMS to reflect the negotiated Supervision and Administration (S&A) rates in funding accounts for all Defense Environmental Restoration Program (DERP) and O&M one-year appropriations for fiscal year 2007 and prior fiscal years. We also inserted the new S&A rate for DERP and O&M into the S&A Rate Maintenance Screen (10.96). Further, we developed a query to identify obligations that may need action by USACE activities due to the S&A rate change. This query identifies obligations that used multi-year DERP and O&M appropriations.

B. We modified all military reports, reconciliations and daily transaction submissions to DFAS to include new general ledgers for prior year upward adjustments (4881/4882 series). Upon making these changes, we tested numerous databases, reconciled their military data and made adjustments as needed to the daily transaction automated programs.

C. We generated CIP and asset summary data files and Excel spreadsheets for 2nd Qtr FY08 for land, buildings, and equipment. The files reconcile CIP and capitalized cost by asset transaction register and also reconcile CIP transfers to the proprietary general ledgers. Files are maintained on rmf51 and provided to auditors at their request.

D. We researched and modified the daily submission of the ICAR to CEEMIS. We had some problems in the disbursements with the program year and the new transaction code '23' for accruals. DFAS required a different detail level AMSCO code for major construction. Once changed, we reloaded the 23 cards for CEEMIS to resubmit to DFAS.

E. We participated in a conference call with HQDA and Citibank concerning the upcoming transfer of the travel credit card contract from Bank of America to Citibank. Citibank personnel requested that we provide them with a layout of our Automated Clearing House (ACH) payments that we are now making to Bank of America. We provided them a small file that was run from a test database. They have also provided us with the new bank routing numbers and account numbers that we will need to use when the conversion takes place.

F. We corrected the Multi-purpose Power Property, Plant and Equipment report so that it now includes costs for asset work items created under P2.

G. We have been successful in printing several Treasury checks from the PKI test database. We are continuing to test the disbursing related functions of PKI.

H. We have added several new types of information to the Treasury Offset Program (TOP) Notification Letters. This information relates to the creditor agency and the debt number that is provided to us from Treasury. Even though Treasury is responsible for providing this information to the creditor, this should reduce the number of phone calls coming into the UFC concerning the offsets.

I. We added edits to the time and attendance screen so that a combination of regular and overtime hours with night differential could not total more than 12 night differential hours.

J. We added an ampersand to the list of special characters not allowed in the Defense Civilian Pay System password used to transmit the payroll file to DCPS. Use of any invalid special characters causes the transmittal file to reject.

IV. PROBLEM REPORTS/IMBALANCES:

A. Open problem report inventory:

	<u>This Report</u>	<u>Last Report</u>
Total Problems	690	699
Priority #1 Problems	84	101

We received 146 new problem reports and completed 155 problem reports.

B. Database Imbalances on our 59 Production Activities:

<u># of Imbalances</u>	<u>This Report</u>	<u>Last Report</u>
None	57	58
One	2	0
Three	0	1